

# Now Offering HIPAA Privacy Training for Privacy Officers and Privacy Teams!

# Employee Benefit Consultants and Brokers

Self-Funded and Fully Insured Group Health, Dental, Vision, Life, Long and Short Term Disability, Voluntary/Worksite Benefits, Pre-Paid Legal, 401(k) and other Pension Plans, Key Man Plans, EAP Programs, Wellness Programs, Long Term Care and More!

#### Specialists in HIPAA Compliance, including New Privacy Requirements!

At Advanced Benefit Consulting, we offer superior Client Service and Account Management, including group and one-on-one benefit counseling, monthly or quarterly field visits to assist in the enrollment of new hires, and claim management. Our customized Employee Enrollment Kits make the jobs of Human Resources managers easier than ever before.

We offer complete plan design consultation for our self-insured accounts, prepare Plan Documents and Summary Plan Descriptions in house, and compile meaningful quarterly analysis and management reports to better understand your self-funded plan.

We are specialists in Benefit Fairs, offering a fun, annual open enrollment kick-off with vendor booths, prize giveaways, and snacks for your employees.

#### **CLIENT EDUCATION**

- ⇒ HIPAA Privacy Officer Training
- ⇒ Informative Educational Seminars
- ⇒ Quarterly Benefits Magazine

- ⇒ Payroll Stuffers
- ⇒ Employee Benefit Newsletters
- ⇒ Human Resource Training
- ⇒ Human Resource Outsourcing

### LEGISLATIVE ACTIVITIES

- ⇒ Active in Legislative Activities
- ⇒ Public Speakers on Legislative Issues
- ⇒ Published Writers on Pending and Current Legislation
- ⇒ Industry Experts on HIPAA, COBRA, ERISA, and Other Legislation

#### SELF-FUNDED SPECIALIZED SERVICES:

- ⇒ Plan Document and SPD Preparation
- ⇒ Customized Plan Designs
- ⇒ Amendment Preparation and Filings
- ⇒ Network Analysis By Geographical Region
- $\Rightarrow$  Administrative Set-Up and Coordination
- ⇒ Excess Loss Marketing for Each Renewal
- ⇒ Operational Plan Reviews and Analysis
- ⇒ Monthly and Quarterly Reporting
- $\Rightarrow$  Administrative Analysis
- $\Rightarrow$  5500 Preparation
- ⇒ Action Plans and Security Plans for Privacy

#### CONSULTING AND BROKERAGE SERVICES:

- ⇒ HIPAA Consulting and Privacy Training
- ⇒ Superior Customer Service and Account Management
- ⇒ Client Education and Informative Seminars
- $\Rightarrow$  Legislative Updates
- ⇒ Compliance Assistance
- ⇒ Newsletters and Fax Communications
- ⇒ Free HIPAA Privacy Consulting for Groups of 100+
- ⇒ Competitive Bidding for Each Renewal

## INDUSTRY INVOLVEMENT

#### Proud Members of:

- National Association of Health Underwriters
- California Association of Health Underwriters
- Self Insurance Institute of America
- Orange County Employee Benefit Council

### **GROUP ENROLLMENT ASSISTANCE**

- $\Rightarrow$  Benefit Fairs
- ⇒ Group Enrollment Meetings
- ⇒ One-on-One Enrollment Assistance
- ⇒ Customized Enrollment Packets
- ⇒ Employee Communication Materials

### INDIVIDUAL ENROLLMENT ASSISTANCE

- ⇒ Core Benefit Plan Enrollments
- ⇒ Cafeteria Plan Enrollments
- ⇒ Voluntary/Worksite Benefit Enrollments
- ⇒ Forms Completion and Assistance
- $\Rightarrow$  Benefit Counseling

Advanced Benefit Consulting & Insurance Services, Inc. P.O. Box 6677, Fullerton, CA 92834-6677 Phone (714) 693-9754, Toll Free (888) 288-0164 Fax (714) 879-7733 P.O. Box 1941, Big Bear Lake, CA 92315 Phone (909) 878-9210, Toll Free (866) 658-3835 Fax (909) 878-9211